

David Fielding

From: David Fielding
Sent: 07 August 2019 15:00
Cc: Stuart Nicholls; Sam Hart (DfT); Wendy Spinks; Pelham Walker; Lucy Clarke-Bodicoat (formerly Lazzeri); James Mackay; Andy Cole; Megan Cooke; Jonathan Watson; Ball, Lucinda; 'Danny Hawkins (NRHS)'; Khan Jay
Subject: RE: 190719 ISSUED SIS Room Plan Proposal for Change

All

Further to my email of 19 July 2019 and in accordance with the HS1 Station Access, I can confirm that there were no Notices of Objection to this Proposal for Change. As a result this is deemed as acceptance by all Users and I will lodge the documentation on the HS1 website (<https://highspeed1.co.uk/regulatory/register-of-changes>).

Thank you for your assistance.

Regards

Dave

From: David Fielding <David.Fielding@highspeed1.co.uk>
Sent: 19 July 2019 16:50
To: Ball, Lucinda; 'Danny Hawkins (NRHS)'; Khan Jay
Cc: Stuart Nicholls; Sam Hart (DfT); Wendy Spinks; Pelham Walker; Lucy Clarke-Bodicoat (formerly Lazzeri); James Mackay; Andy Cole; Megan Cooke; Jonathan Watson
Subject: 190719 ISSUED SIS Room Plan Proposal for Change

Hi

Please find attached a Station Change proposal in respect of the Stratford International 'Station Plan'. The proposal updates the Station Plan amongst others capturing the recent Se Lease/Licence extensions/changes, clarifies occupancy use and adds items such as "Lift" and "Stairs" for clarity.

There is no cost implication for Station Users.

Your early consideration would be much appreciated.

Regards

David Fielding

Proposal for Change



Proposal for Change type	Material Change Proposal
Title	Stratford International – Station Plan Update
Sponsor	Wendy Spinks HS1 Commercial Director
Date of Proposal	19 th July 2019
Station	Stratford International
Affected Zone(s)	Stratford International – Concourse and Mezzanine Floor Plans
Description of change(s)	To amend and update the station room plans to reflect the changes following the extension of Southeastern Leases & Licences further to the franchise extension. It also updates the station lease spaces to reflect internal changes in occupancies.
Affected User(s)	Users (albeit not directly impacted) London & Southeastern Railway Limited (“LSER”) and Network Rail (High Speed) (“NRHS”). cc: For Info Only: DfT
Associated costs	No charges for this proposal are being suggested to be passed to TOC, the remapping will be funded by HS1 Limited in its entirety

Overview

This Proposal for Change is submitted in accordance with Part 3 of the HS1 Station Access Conditions. As such this document sets out information in relation to the proposal as necessary to enable Affected Users of the changes to evaluate the effect of the changes and invites the submission of representations in respect of the proposed changes within 30 days i.e. by 19 August 2019. Early consideration and comments about the Change Proposal would be appreciated and any absent replies by the Change Proposal deadline will be taken as an accepted non-objection.

Should you have any queries about the content of this proposal, please contact me direct at david.fielding@highspeed1.co.uk (☎ 07894 003 156), where necessary copying in the sponsor of this Proposal for Change (wendy.spinks@highspeed1.co.uk).

Formal objections/non-objection responses should be sent via email to david.fielding@highspeed1.co.uk and received no later than 19 August 2019.

Please use the attached **Annex C** Notice of Non-Objection where appropriate.

For the avoidance of double and to provide a historic record/clarity this Proposal for Change and all subsequent formal communications will be posted on the HS1 website under the Register of Changes upon completion of the project: <https://highspeed1.co.uk/regulatory/register-of-changes>. In this instance the Station Plans themselves will not be posted on the website following security services advice.

Regards

David Fielding
Audit & DfT Relationship Manager
HS1 Limited

Stratford International – Station Plan Update

In accordance with Clause 8.6 of Part 3 of the SACs, the information provided in this document should be sufficient for Affected Users “to evaluate the effect which the change in question or the process of its implementation, will have or is likely to have on its customers, its business and on the building fabric of the Station.”

1. Description of Change

This proposal covers the station concourse and 1st floor (mezzanine) areas of Stratford International. The proposal replaces the existing Station Plans (Concourse and Mezzanine) with updated plans. This update is prompted by the extension of Leases and licences pursuant to LSER and the reissue of them following the extension of the LSER Franchise. We have taken the opportunity to update other de minimis changes that have taken place since the last set of plans were issued including for example the addition of doors to previously open spaces.

There are no TOC cost implications contained within this Proposal and the Proposal does not impinge on passenger’s ability to board or alight from trains nor their passage to/from trains.

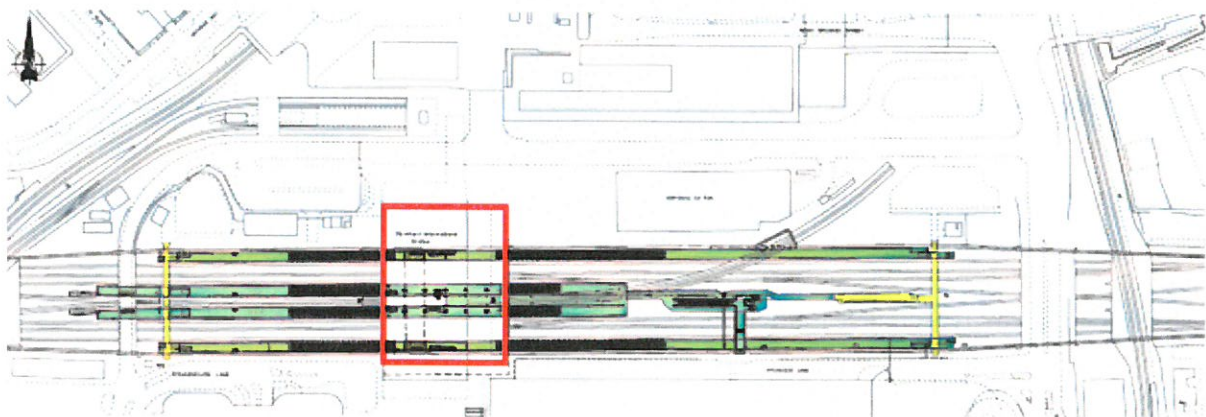
The 2 previous plans (last updated March 2016) are:

Stratford Int Station Concourse Level Station Plan – 230-DQX-HISP1-00002-03

and

Stratford Int Station Mezzanine Level Station Plan – 230-DQX-HISP1-00003-02

These areas comprise the main station buildings are shown in the area delimited by the red box below.



2. Proposal

The proposed actions will involve:

- a) The updating of the plans to reflect changes to occupancies, updating of the colours to reflect the usage type, clarification of the rooms use and annotations to reflect lifts and stairs, amongst others, to aid interpretation - **COMPLETE**;

- b) The identification and audit of station room keys based upon the newly produced maps – **COMPLETE**; and
- c) The redrawing of the 2 Plans (Concourse & Mezzanine) comprising ‘The Plan’ – ATTACHED AT ANNEX A (Concourse) and ANNEX B (Mezzanine)

***** FOR SECURITY PURPOSES AND BASED UPON ADVICE PROVIDED BY THE SECURITY SERVICES, THE FULL DETAIL OF THE STATION PLANS WILL BE SHARED WITH DESIGNATED STATION USERS, BUT WILL NOT BE POSTED ON THE ‘REGISTER OF CHANGES’ SUBSEQUENTLY ISSUED ON THE HS1 WEBSITE : <https://highspeed1.co.uk/regulatory/register-of-changes> FOLLOWING COMPLETION OF THE STATION CHANGE PROCESS *****

3. Historic England Approval

Not applicable for Stratford International Station.

4. Conditions Changes

The Proposal will update “*The Plan*” as shown in Appendix 2 to Annex 1 of the Stratford International Station, Annexes to the HS1 Station Access Conditions (dated October 2015) with the Plans shown in Annex A and Annex B

5. Impact and benefits

Clarity of room occupancies removing uncertainty of tenure.

Update the Station Key Plan to ensure easy and quick identification of the key required to access rooms as so required by NRHS as part of their safety and security responsibilities at the station.

The updated plans reflect small changes to the station that are not significant and do not therefore impact on the station charging regime.

There are no financial costs attributable to the TOC for any works involved in this Proposal.

6. Key Timelines – Indicative Timetable

ACTION	PROPOSAL
Undertake room by room audit against existing plans	June 2019
Update station CAD plans	July 2019
Station Change issued with DRAFT plans	19 July 2019
Station Change closes	19 August 2019
Update status of plans from DRAFT to AGREED	August 2019
Issue agreed plans to TOC	August 2019
Update HS1 website with redacted Station Change details	August 2019



Proposal for Change

ANNEX A – New Station Plan to be adopted on completion – Stratford Station Concourse Level Station Plan 230-DQX-HISP1-00002-04

“The Plan” Station Access Condition Annexes (Appendix 2 to Annex 1) – ‘Concourse Plan’

*** FOR SECURITY PURPOSES AND BASED UPON ADVICE PROVIDED BY THE SECURITY SERVICES, THE FULL DETAIL OF THE STATION PLANS WILL BE SHARED WITH DESIGNATED STATION USERS, BUT WILL NOT BE POSTED ON THE ‘REGISTER OF CHANGES’ SUBSEQUENTLY ISSUED ON THE HS1 WEBSITE : <https://highspeed1.co.uk/regulatory/register-of-changes> FOLLOWING COMPLETION OF THE STATION CHANGE PROCESS ***

PLAN REDACTED

ANNEX B – New Station Plan to be adopted on completion : Stratford Station Mezzanine Level Station Plan 230-DQX-HISP1-00003-03

“The Plan” Station Access Condition Annexes (Appendix 2 to Annex 1) – ‘Mezzanine Plan’

*** FOR SECURITY PURPOSES AND BASED UPON ADVICE PROVIDED BY THE SECURITY SERVICES, THE FULL DETAIL OF THE STATION PLANS WILL BE SHARED WITH DESIGNATED STATION USERS, BUT WILL NOT BE POSTED ON THE ‘REGISTER OF CHANGES’ SUBSEQUENTLY ISSUED ON THE HS1 WEBSITE : <https://highspeed1.co.uk/regulatory/register-of-changes> FOLLOWING COMPLETION OF THE STATION CHANGE PROCESS ***


PLAN REDACTED



ANNEX C – User Notice of Non-Objection to the Proposal for Change titled: Stratford International – Station Plan Update

I, *(print name of person signing)* Jehangir Khan hereby confirm that

(print full company name) Network Rail (High Speed) has no objection to the Proposal for Change, dated 19th July 2019, and titled **Stratford International – Station Plan Update**, in respect of the proposed changes to “The Plan” contained with the Stratford International Annexes. I acknowledge that a copy of this approval and the Station Change documentation will be placed on the HS1 website as a matter of public record. I note that the resultant plans will be redacted for security purposes.

Signed:  Date: 30/07/2019

Duly authorised signatory on behalf of

Network Rail High Speed

Initial Change Proposal Sent:

To:
London & Southeastern Railway Limited
Network Rail (High Speed) Limited

cc for Info Only:
Department for Transport

PLEASE RETURN A COMPLETED COPY OF THIS ANNEX C ONLY TO DAVID FIELDING AT HS1 LIMITED



ANNEX C – User Notice of Non-Objection to the Proposal for Change titled: Stratford International – Station Plan Update

I, (print name of person signing) DAVID STATHAM hereby confirm that (print full company name) LONDON AND SOUTHEASTERN RAILWAY LTD has no objection to the Proposal for Change, dated 19th July 2019, and titled **Stratford International – Station Plan Update**, in respect of the proposed changes to “The Plan” contained with the Stratford International Annexes. I acknowledge that a copy of this approval and the Station Change documentation will be placed on the HS1 website as a matter of public record. I note that the resultant plans will be redacted for security purposes.

Signed: David Statham Date: 5th August 2019.

Duly authorised signatory on behalf of

LONDON AND SOUTHEASTERN RAILWAY LTD.

Initial Change Proposal Sent:

To:
London & Southeastern Railway Limited
Network Rail (High Speed) Limited

cc for Info Only:
Department for Transport

PLEASE RETURN A COMPLETED COPY OF THIS ANNEX C ONLY TO DAVID FIELDING AT HS1 LIMITED